



1111 Bayou Road
 La Marque, Texas
 77568
 409-938-9202

LA MARQUE POLICE DEPARTMENT EMPLOYMENT APPLICATION



431 Bayou Road
 La Marque, Texas
 77568
 409-938-9269

We consider applicants for all positions without regard to race, color, religion, creed, gender, national origin, age, disability, marital or veteran status, sexual orientation, or any other legally protected status.

Date: _____

Name:

First: _____ Middle: _____ Last: _____

Residence Address: _____

City: _____ State: _____ ZIP: _____

Home phone: _____ Cellular: _____ Other: _____

Social Security #: _____ Driver License #: _____ Type/Class: _____ State: _____

Texas Certified Peace Officer: Yes No If Yes, PID: _____
 (OR)

Are you currently attending a TCOLE certified basic peace officer academy? Yes No If Yes, Graduation date: _____

The following documents must be submitted with this application. If any of the required documents are omitted, your application will not be considered.

- 1. **Valid Texas Driver License (Photostatic Copy)**
- 2. **Proof of U.S. Citizenship (i.e. Birth Certificate or Certificate of Naturalization)**
- 3. **High School Diploma or GED.**

The following documents must be requested and provided to the Human Resources Director within fifteen (15) calendar days of making of this application:

- 1. **A sealed envelope containing your High School transcript.**
- 2. **A sealed envelope containing your College transcripts (if applicable).**
- 3. **A complete and current credit report.**

 Applicant's Signature

Please fill out the application by completing all above fields or by using "N/A" and return it to the Civil Service Director/Human Resources. After completion of this application, a study guide, or a link to a digital version of a study guide, will be provided to you.

WE ARE AN EQUAL OPPORTUNITY PROVIDER

CITY OF LA MARQUE, TEXAS

MINIMUM QUALIFICATIONS FOR POLICE OFFICER

To be eligible for hire for the position of Police Officer with the City of La Marque, all candidates must meet the following minimum qualifications:

1.	Candidate must be at least 21 years of age, and not have attained the age of 45.
2.	Candidate must be a U.S. Citizen
3.	Candidate must have a high school diploma or GED.
4.	Candidate must have a valid Texas Driver License and at least 3 years of responsible driving experience, must not have received more than 3 traffic citations in the two-year period immediately prior to their most recent application.
5.	Candidate must not have had their driver license suspended in the last 3 years. Suspensions that occurred between the preceding 3 and 5 year period may be reviewed by the selection team to determine extenuating circumstances and receive approval on a case-by-case basis.
6.	Candidate must not have been convicted for Driving While Intoxicated (DWI), nor Driving Under the Influence (DUI), in the five year period immediately prior to most recent application, unless candidate has undergone therapy for the aforementioned addiction.
7.	Candidate must not be on probation for a criminal offense; must not have been convicted of any Felony offense, nor have executed at any time, confession to a felony offense, such confession being admissible at the time as evidence against you in any criminal proceeding ; nor must not have been convicted of any offense involving Moral Turpitude. Any conviction of a candidate for a misdemeanor charge other than a minor traffic violation must be explained in full by the applicant.
8.	Candidate must be able to make a passing score on a validated written exam that the City administers as part of their selection process.
9.	Candidate must not have a bad credit history, nor currently have excessive debts in relation to your ability to pay.
10.	Candidate must not have <u>addictions</u> to or <u>habitually</u> use any intoxicating beverages or any type of drug or narcotic; must not have <u>habitually</u> used marijuana or hashish in the thirty-six (36) month period immediately prior to most recent application; must not have abused any type of drug or narcotic in the aforementioned time period; nor must not have <u>habitually</u> used LSD, PCP, cocaine or its derivatives, methamphetamine, or heroin at any time.
11.	Candidate must have all other minimum qualifications, standards, knowledge, skills, and abilities to perform the essential job functions of a Police Officer as documented by the job description in the City of La Marque's Pay Plan.
12.	Candidate must be able to pass an oral review board, an extensive background investigation as well as a psychological and physical examination prior to employment.
13.	Candidate must be able to fluently speak, read and write the English language (must be able to speak at a level 4 [Advanced Professional Proficiency] rating according to the Interagency Language Roundtable). Here is a link to the rating system. http://www.govtilr.org/skills/ILRscale2.htm#4

BENEFITS OFFERED BY THE CITY OF LA MARQUE

VACATION PAY: 1 through 5 years of service - 10 days, 6 through 10 years of service - 15 days, 11 through 20 years of service - 20 days, and 21 and over years of service - 25 days.

SICK LEAVE PAY: Sick leave may be accumulated for a total of not more than one hundred thirty (130) working days, at the rate of eight (8) hours of each month of employment. Sick leave shall accrue from the date of employment; however, sick leave shall not be used until after completion of an initial probationary period with the City.

COMPENSATORY OR OVERTIME: Any officer who is required to work beyond his/her scheduled shift will be paid overtime or compensatory time at the rate of 1 ½ hours for each hour worked.

HOLIDAYS: The City of La Marque has eleven (11) paid holidays per year: New Year's Day, Martin Luther King's Birthday, Memorial Day, Independence Day, Labor Day, Thanksgiving Day, Day after Thanksgiving, Christmas Eve, Christmas Day, Good Friday and Floating Holiday. Officers who are required to work holidays will be compensated at the rate of one and one-half times their normal salary.

LONGEVITY PAY: After two years of service an officer will receive \$6.00 per month for each year of service. The payment shall be paid by the City on the first regular payday in the month of November each year.

LIFE INSURANCE: The City of La Marque provides life insurance for each employee at no cost to the individual. The life insurance is in the amount of \$50,000 (with the option of purchasing up to \$50,000 additional) and also through Texas Municipal Retirement System a year's salary.

RETIREMENT: Employees participate in the Texas Municipal Retirement System (TMRS). The City of La Marque pays its portion at a 2 to 1 ratio and the employee contributes 7% of salary.

MEDICAL INSURANCE: The City of La Marque pays 100% of the employees cost and a 50% of the dependent coverage beginning the first day of the month following the completion of thirty continuous days of employment.

CREDIT UNION: An employee of the City of La Marque has the opportunity to join the Amoco Federal Credit Union. This facility allows for direct deposit, pay roll deductions for loans and the use of all available saving and checking accounts.

UNIFORMS: The Department will issue a full set of uniforms to the employee and equipment allowance of \$85.00/month. The Department will also furnish a leather duty rig (less the holster and firearm) and body armor.

TUITION REIMBURSEMENT: The City of La Marque offers reimbursement for tuition fees to employees taking occupation related courses toward a degree program or a job-related course.

CAFETERIA PLAN/SECTION 125: Through the Cafeteria Plan/Section 125 identified expenses can be sheltered from federal taxes. Payroll deductions will allow you to save tax dollars by reducing the amount of taxable income.

CERTIFICATION AND DEGREE COMPENSATION: Intermediate certification - \$75.00/month; Advance Certification - \$150.00/month; Master Certification - \$200.00/month; Associates Degree - \$55.00/month; Bachelors Degree - \$110.00/month; and Masters Degree - \$135.00/month.